

PCI-SIG Developers Conference 2008



EXHIBITOR FACT SHEET

SHOW DATES

June 11-12, 2008

FACILITY / SHOW LOCATION:

Santa Clara Convention Center

5001 Great America Pkwy.
Santa Clara, CA 95054

EXHIBITION LOCATION:

Exhibit Hall B

EXHIBITOR AGENDA:

<u>Item</u>	<u>Date</u>	<u>Time</u>
Exhibitor Move-In and Registration	Tue. June 10, 2008	10:00 a.m. - 5:00 p.m.
Exhibitor Move-In	Wed. June 11, 2008	8:00 a.m. - 11:00 a.m.
General Attendee Registration	Wed. June 11, 2008	8:00 a.m. - 9:00 a.m.
Exhibition Hall Open - Lunch	Wed. June 11, 2008	11:30 a.m. - 1:30 p.m.
Exhibition Hall Open - PM Break	Wed. June 11, 2008	3:00 p.m. - 4:00 p.m.
Evening Mixer	Wed. June 11, 2008	5:30 p.m. - 8:00 p.m.
Exhibition Hall Open - AM Break	Thur. June 12, 2008	9:30 a.m. - 10:30 a.m.
Exhibition Hall Open - Lunch	Thur. June 12, 2008	12:00 p.m. - 1:30 p.m.
Exhibitor Dismantle and Move-Out:	Thur. June 12, 2008	1:30 p.m. - 5:00 p.m.

ALL OUT BY: Thur. June 12 - 7:00 p.m.

IMPORTANT DATES & DEADLINES

<u>Item</u>	<u>Date</u>	<u>Exhibitor Kit Page</u>
3rd Party Contractor forms due <i>(if needed)</i>	9-May	28
Prestige style carpet order due <i>(if needed)</i>	9-May	47-48
Internet/Network/Telephone service form due	19-May	59-68
Standard Exhibit Rental Booth & Accessories due	20-May	49-50
Special signage order due <i>(if needed)</i>	20-May	52-53
Electrical/lighting order due	27-May	54-58
Booth labor order due	27-May	25-26
Booth cleaning & porter service order due	27-May	27
Furniture & accessories order due	27-May	45-46
Standard carpet order due <i>(if needed)</i>	27-May	47-48
Third party payment authorization due <i>(if needed)</i>	27-May	15
Computer/AV rental due	30-May	69
Advance freight deadline	3-Jun	16-19
Lead retrieval order due	5-Jun	71-72
Booth plant & floral order due	5-Jun	70
First day of direct freight acceptance	10-Jun	16-19

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CONTACT INFORMATION:

PCI-SIG

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PCI-SIG Main Contact

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DECORATOR/EXPOSITION SERVICES

Champion Exposition Services (CES)

John Sauter
E-mail: johnsa@champion-nationwide.com
Phone #: 415-468-5200 x12

SHIPPING

Sho-Air International

Ashley Rattmann
E-mail: AshleyR@shoair.com
Phone #: (800) 227-9111 x1145

Yellow Exhibition Services

Phone #: (800) 610-6500

HOST HOTEL RESERVATIONS

The Plaza Suites

Mention PCI-SIG
Rate: \$199.00
Cut-off Date: Friday, May 16, 2008
Phone #: 1-800-345-1554 (Reservations)
Web-Site: <http://www.theplazasuites.com/>

ADVANCE WAREHOUSE ADDRESS:

To: { Name of Exhibitor and Booth # }
For: PCI-SIG Developers Conference (DevCon) 2008
c/o Champion Exposition Services
Yellow Transportation
201 Haskins Way
South San Francisco, CA. 94080

DIRECT SHIPPING ADDRESS:

To: { Name of Exhibitor and Booth # }
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Santa Clara Convention Center
5001 Great America Parkway
Santa Clara, CA 95054